

**The Collaborative Meeting Minutes**  
**Thursday January 2, 2017**  
**Brantford & District Labour Centre 2:00pm-4:00pm**

Item	Framework	Lead	Decisions	Who
	a. Land Acknowledgment b. Opening	Kathy Lana	JoAnne did land acknowledgement. Lana did the opening	
	a. Welcome & Introductions b. Agenda Additions	Christina Christina	Christina welcomed everyone to the meeting.  <b>Additions-3.</b> Parkers Project, Janes walk, FASD Strategy	

	<p>Community Initiatives Updates:</p> <ul style="list-style-type: none"> <li>• Youth CI</li> <li>• Wellesley</li> <li>• Homelessness</li> <li>• Indigenous</li> <li>• BCC</li> <li>• Paris Health Hub</li> <li>• Drug Strategy</li> <li>• Healthy Brantford</li> <li>• Safe Brantford</li> <li>• Graduate Brantford</li> <li>• Volunteerism</li> <li>• Open</li> </ul>	<p>Round Robin</p>	<p>Christina wants to regroup with everyone about what is going on in our community, recognizing that everyone sits at different tables. The GRHC could be a great meeting for everyone to debrief and focus on ways to eliminate sitting at so many other tables.</p> <p><b>Brantford-Brant Youth Collective Impact</b> They applied to the Youth Opportunities Fund in the fall and have made it to the second phase. Currently waiting to hear back about \$1.2M in funding to support the implementation of developmental assets training in Brantford/Brant. The Chairs are Alex Graham and Deanna Searle (Boys and Girls Club).</p> <p><b>Wellesley Foundation Youth Project</b> Flora reported on the support for success funded by Ministry of Advanced Education. This is a research project to develop a more cohesive connected system and will be in partnership with Woodview. Four communities were selected: Brantford, Kingston, Scarborough and Peel. Woodview will ensure that Wellesley will receive all of the information and not duplicate the processes that are already in place in the community. They are hiring 2 staff, 1 for community engagement (Woodview staff) and the other for research (Wellesley). Flora made copies of the project overview and handed them out to the group. They are hoping to have this running by the end of January and it is for the community at large.</p> <p><b>Homelessness - Drop In at Salvation Army Booth Centre</b> JoAnne commented that there is a possibility to use the Salvation Army space on Dalhousie Street (the Booth Centre) as an adult drop in/resource centre. The library is close and has been a friendly place for people to go. However there has been issues with people sneaking in overnight to find places to sleep and people are become bolder and openly spreading out their drug paraphernalia in the washrooms. Homelessness is an issues in Brantford. The Salvation operates as a halfway house for men up stairs. There is lots of space and the Salvation Army is willing and committed to using their dollars to renovate. A needs assessment will need to be done along with commitment from partners. There are some questions that need answers first such as partner meeting space for time with clients and rent costs, etc. If it is a space that will be utilize by people who are needing this type of resource. The Welcome-In at the Yes Church was designed to be used for this purpose so this need to be further explored as some of their program participants would rather gather away from the Downtown area. There will be a meeting in the near future after the City of Brantford does some investigation.</p> <p><b>Youth Hub</b> Christina commented that all of the governments are providing funding for youth programs. Brant Community Healthcare System has an early identification service drop in for youth with mental health concerns ages are 17-25.</p>	
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	<p>Community Engagement/Development</p> <ul style="list-style-type: none"> <li>- Advisory</li> <li>- Meeting Tuesday</li> <li>- Recommendations</li> </ul>	Kathy	<p>Kathy informed everyone that the new name for the group will be Community Development Advisory Group. The group has been working on a Terms of Reference and working towards creating an environment of trust. This work is needed, from a social analysis perspective, for the Ontario Trillium Foundation Grant proposal that we will need submit before the end of year. Once the Terms of Reference is completed we will send to the group.</p>	<p><b>Action: Once the Terms of Reference is complete it will be sent out to the group.</b></p>
	<p>GRHC Forum Updates</p> <ul style="list-style-type: none"> <li>a. Health systems</li> <li>b. Education update</li> </ul>	Pamela	<p><b>Health Systems Update</b></p> <p>a. We had Part 1 on November 22<sup>nd</sup> and now we are trying to identify what the 2<sup>nd</sup> Part should look like. We have a report from the 1<sup>st</sup> forum that was not sent out to the group as we were going to send with the Part 2 invite that has not happened. The report indicates what the outcomes were. Integration and coming up with a common goal and moving forward together.</p> <p>For the 2<sup>nd</sup> forum should we find out what the issues are of the residents and determine how we can address them? Should we facilitate the integration instead of creating an organized body that already exists? Lucy and Jane both feel we should focus on what is successful and work with what we have as Health is so big. We have to do something different and structure ourselves differently. The Ministries are encouraging working together and City and County are on the same page so we can work on getting the messaging out.</p> <p>Marg suggested that we send out communication to all that attended the 1<sup>st</sup> forum, however we are unsure what the explanation would be. Rishia suggested possibly having the 2<sup>nd</sup> forum to collect the data and sort through it instead of cancel it. There is a wealth of information out there and we could share it with the groups.</p> <p><b>Education Forum Update</b></p> <p>b. We are hoping to reach out to Education Works for their support with the forum. The group decided it was best to postpone the one planned for January 18<sup>th</sup>, we now have a new date March 21<sup>st</sup> from 9-12 at Six Nations Polytechnic. We are trying to sort out what it may look like, who we would invite and ways to move forward with Graduate Brantford. We want to leave opportunity for all of the other new ideas that may come out with. The group suggested possibly having guest speakers attend.</p>	<p><b>Action: Health Systems will meet and send report to everyone.</b></p> <p><b>Action: Tracy will send Health Systems report to the group.</b></p> <p><b>Action: If you would like to be a part of the planning team contact Tracy.</b></p>

GRHC Website update	Co-chairs/ Kathy  Maria Visocchi	The Communications Advisory Group have been working on content and scheduling with lots of help from Maria and Veronica. We are aiming for the website to be ready at the end of March. We would like to have Collaborative members test the site and provide us with feedback. The website launch date will be April 26 <sup>th</sup> at the annual breakfast celebration. Christina added that anyone can post their link as a partner to the GRHC website. <ul style="list-style-type: none"> <li>• Maria mentioned that categories and headings have been updated based on the diversity that is being conveyed and reading all demographic groups.</li> <li>• Kathy has asked certain experts to develop the content. Once finished they will send to the communication specialists to change to plan language. Veronica will be providing training for staff.</li> <li>• Veronica, Lacey and Maria met yesterday to determine how to integrate the Drug Strategy on the GRHC site.</li> <li>• We are looking at doing a video at some point this year of events that have taken place. The video would be played at the Annual Breakfast in 2019.</li> <li>• We will be purchasing swag to give away at the Breakfast.</li> <li>• Christina would like to have volunteer related options on our website. The City has a link that Maria will link to our website. Jane commented that the 211 information database could be linked.</li> </ul>	<b>Action: Once site is finished Tracy will send the link to the Collaborative to test.</b>
Communication Plan	Co-chairs Kathy	Everyone received the final Communication Plan that JoAnne and Christina are going to sign. Kathy handed out a list of the ongoing communication activities planned for the GRHC.  The group discussed that the momentum seems very fast with everything that is happening. Marg commented that we are at the bottom of a pyramid and that all activities that are happening are trying to reach the same goal. We are working towards heading onward and upward. JoAnne commented that it is moving fast but that it is ok. We need momentum to keep action tables going in the right direction so things aren't getting lost.	<b>Action: Regroup and meet with the Health Systems Planning Team</b>
CI Measures & Developmental Evaluation GRHC Structure/BCHU Mandate OTF Proposal/Evaluation Focus	Christina	deferred	
Announcements		none	
Next meeting - Mid April	Co-chairs	The group decided to have the next meeting before the breakfast on April 12 <sup>th</sup> . Tracy will send out a meeting request to the group and will send out a call for agenda items the week before. The group would like focused conversations and visions on the community and determine some action items that could lead to change.	<b>Action: Tracy will send out a meeting request for April 12<sup>th</sup>.</b>

	Closing	Lana	The meeting adjourned at 4:20pm	
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