

The Collaborative Meeting
Thursday September 7, 2017
Brantford District & Labour Council
2:00pm – 4:00pm

	Framework	Lead	Discussion	Decisions	Who
	a. Land Acknowledgment	JoAnne	JoAnne provided land acknowledgement to the group.		
	b. Opening	Lana	Lana provided an opening to the meeting.		

2. A.	a. Welcome and Introductions b. Agenda Additions	Christina Christina	<p>Christina welcomed everyone to the meeting and had everyone introduce themselves.</p> <p>2c. Report to Council Michelle has another meeting to attend so she can't stay and would like to follow up on the report to council and answer any questions or concerns.</p> <p>The group asked if it would be possible to see the report to council before they go to Brantford City Council. Michelle commented that the reports are confidential and the group would not be able to see them before hand. Michelle commented that anyone can contact her anytime if they have any questions they don't need to wait until the next GRHC meeting.</p> <p>Peter commented that all of the different memberships on the GRHC collaborative felt left out on the report. Christina commented that the report is healthcare heavy. The report should have been more cross sectoral. It seems that Healthy Brantford has gone a little more health services driven from what the actual indicators are. Michelle commented that the taskforce is the Mayor's decision and the focus in Health Care is what it appears to be as far as the taskforce.</p> <p>Marg's concern was also about the acknowledgement of our Collaborative. Marg asked if this is how it is going to happen or is there a chance for us to a part of it. The next report will also be an accumulative report, because the intention is to inform Council of how this is all put together (Healthy Brantford, Safe Brantford and Educate Brantford). Originally they would take all of the reports to Council separately but that became too confusing, so putting it all together and giving a brief synopsis of the big picture is what they prefer. Council will speak about it based on the projects.</p> <p>Sherry asked if we could try to make recommendations on how to change the process. There was a suggestion to send a delegation to speak to the work of GRCH and educate Council on the broader social determinants of health. Some of the important details are being missed. Michelle said that a delegation would be a good chance to bring this forward.</p> <p>JoAnne commented that the communication has been missed. There was very little acknowledgment and felt this was missing from the report. It was a Healthy Brantford and Safe Brantford social planning report. The appearance was that this was a role of the City and that they are the lead support, when in reality is a community initiative.</p> <p>Rishia commented about the process piece. For action down the road, we will still need to collaborate to help inform what the report looks like. We weren't part of the process and should be.</p>		<p>Action: Make sure we collaborate within the parameter of the report.</p> <p>Action: Pamela and Michelle to make sure that the collaborative members are recognized in future reports.</p>
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COMMUNICATIONS

GRHC Website- Octopus Red	Lucas/ Maria	<p>a. Timelines Once this is approved by the GRHC Collaborative we can move closer to going live.</p> <p>b. Website look and feel Laura reviewed the beginning stages of the website. There are only 2 rolling slides as of right now, she just wanted to show us what the style guide would look like.</p> <p>Laura said if anyone asks or charges us a setup fee to refer them to Octopus Red to sort out.</p> <p>Laura will check on the movement of the slides and if it will create any issues.</p> <p>It was suggested to have roots, priorities and partners at the bottom so that it isn't hard to view on the mobile.</p> <ul style="list-style-type: none"> -Partners section needs a blurb added. -Under growing a healthy and vital Brantford-could add links to "join a table", "attend a forum" -Latest news could be a blog section with a Google index. -There needs to be a few people designated to be responsible to maintain the website. -Sherry asked if the pictures are able to be changed on the home page- - answer is yes -Rename the tab RESOURCES to PRIORITIES -need a page for each of the 5 priority areas -possibly have an outcome section/graphs. When we get to that point we would contact Laura. -Have a section for community members "have your say" -Have a survey section –possibly Ninja forms -Laura will check to see what domain names are available as we need to register. Laura noted that .ca and .com are both gone. <p>The next steps is to have the collaborative decide on logo and then report communication back to Maria and she will send to Lucas & Laura.</p> <p>Maria commented to switch the font size of Grand River and Healthy Communities and have Healthy Communities big and Grand River smaller.</p> <p>c. Lucas introduced himself to the group and provided the group with a few different diagrams with different logos. If anyone wants to see how this was developed this is available by email. The group provided some feedback on the different logos.</p>	Website content group Logo options-	<p>Action: Lucas will send the electronic version to Maria/ Tracy to send to the group for comments and feedback.</p> <p>Action: Tracy will send Laura a PDF of each of the priorities to put under Resources.</p> <p>Action: Laura will look to see if GRHC.org is available and send options to Maria.</p> <p>Action: Laura will Add a map to contact us and who we what area we cover.</p> <p>Action: Possibly shrink Grand river font and increase the font of Healthy Communities.</p> <p>Action: Tracy will send out to the group for Feedback</p>
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	Communication update	All	<p>Peter spoke to the Health Systems content and this topic is much broader than the rest of the priorities. The LHIN is the funder for many of the agencies around the table. Many areas under health systems are very similar of what the new LHIN anchor table is addressing and there is overlap. This speaks to community engagement, health equity, health promotion are elements. Detailed discussions and how our table matches the LHIN. Many people want to lead and address these issues. Peter thinks we need to slow down on the health systems stream and figure out what our relationship is with the LHIN.</p> <p>Lucy commented that the LHIN table makes sense because of the dollars and what they are responsible for. Our GRHC group members are not all funded by the LHIN. Peter is attending a LHIN meeting this afternoon and we are happy that he can contribute. Lucy said this will be good and help the LHIN to know what our GRHC collaborative is all about and they should be reviewing the Community Impact Report.</p> <p>Christina referenced to the document that was handed out and reviewed some of it with the group. This table amongst other will figure out what these priorities are. We have a good synergy where can we help fund and support and to not reinvent the wheel. In terms of our Health System, we need to figure out the right services and at the right time and the LHIN be the support and ongoing support.</p>	Definition	Peter/Jane
COMMUNITY ENGAGEMENT/COLLABORATIVE DEVELOPMENT					

GRHC Forum Update & Upcoming Forums	Pamela	<p>a. Pamela updated the group with a blurb that she created and wants to send out to entire list of attendees from the breakfast in April. Pamela wanted to see if there was anything that needs to be added or removed and agreed by all at the table. Lucy suggested a heading or banner would be nice at the top. Veronica commented that a title would be nice or possibly if a decision was made regarding the logo quickly we could brand it before sending out. Veronica offered to edit the blurb. The group decided to send out as an attachment.</p> <p>Rishia suggested we indicate to everyone here is where we are and here is where we are going in the body of the email. Rishia mentioned asking what the group wants and needs. Christina and Alison will work together to get this completed within the next few weeks.</p> <p>The group discussed the need for leads for the action teams. Not all of these teams have leads.</p> <p>We need someone from our table to take the lead of the active living process to keep it sustainable.</p> <p>JoAnne mentioned that it may be time to start up the Engagement working group Heather Vanner suggested that upcoming forums to address the concept to coordinate and we need leads. Possibly star your name if you are interested in being the lead and have Jennifer Kirkham make an announcement.</p> <p>Someone suggested seeing if there is an Ontario Early Year's Centre table that may be interested in being part of park crawl/play.</p> <p>b. Prosperity Forum Lucy suggested having a conversation with prosperity group to hope that one person from each of the 3 main sections get together to make sure there is cross sectoral amongst all.</p> <p>c. Health Systems Forum-deferred</p>		Action: Veronica offered to edit the blurb.
COLLECTIVE IMPACT/EVALUATION				

	Evaluation Measures & Developmental Evaluation	Christina	<p>a. Indicators Alison is reviewing the Collective Impact framework, and will be helping to develop outcomes and indicators, to help with the process evaluation piece of what the GRHC group has already done, and the plans going forward. This information can also be used to assist in us looking at the work towards the Ontario Trillium Grant, as per the Community Involvement piece, which is what the group is currently focusing on, and will continue to focus on throughout this next year. The developmental framework document developed by Kathy contain many of the CI indicators.</p> <p>b. Documentation We would like to determine what process you would like for communication back and forth with the group. Does everyone want email up dates at the end of each meeting, or have members refer back to the website, or have a community engagement subcommittee. No decisions were finalized on this.</p>		Action: Tracy will check to see if the Forum Summaries from Jennifer were sent to the group.
	Adjournment	Co-chairs	Next Meeting – Early November		Action: Tracy will send a meeting request to the group.
	Closing	Lana			