

**The Collaborative Meeting
Tuesday June 27, 2017
Brantwood Community Services
11:30am – 2:00pm**

	Framework	Lead	Discussion	Decisions	Who
	Welcome Land Acknowledgment	Co-chairs	Christina welcomed the group. JoAnne did the land acknowledgment.		
	Introduction Agenda Additions	Co-chairs	Round table introductions were made and new members were welcomed. Agency Transportation Forum (Linda Hunt)		
	Business Arising	JoAnne	<ul style="list-style-type: none"> a. MOU Review – JoAnne reviewed and explained the purpose of the MOU with members. b. TOR – JoAnne explained the TOR. The TOR will be reviewed by this group annually. c. Guidance Structure – Kathy reviewed the structure displayed as a visual of how this team interacts with one another. d. Governance Structure – Kathy reviewed this with team. Suggestion made to have the dates put on all the above documents. 	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved – add dates to all the above documents.</p>	<p>All</p> <p>All</p> <p>All</p> <p>All/Tracy</p>
COMMUNICATIONS					

Communication Update	Christina	<p>Christina just received the full communication plan this morning. Both the City and Health Unit communication experts have been working on messaging and a plan on sharing this. Octopus Red is an agency willing to assist this group with developing a logo. Team members felt strongly about keeping the tree as it's visual as it's been from the beginning and used at the forums as an identifier. JoAnne suggested working with Octopus Red and having them create 3 different looks to come back to this group for feedback and approval.</p> <p>Members reviewed the revised key messages. Members struggled with the Health Systems section with the term health care. Suggestions were made regarding the key messages under this section. Both Peter and Jane will work together and come up with a key message that works and will email to Christina.</p>	<p>Will work with Octopus red to develop 3 different looks (logo's) to bring back to the membership to discuss. Members agreed the tree needs to stay as a visual.</p> <p>Peter and Jane will work on the key message for Health Systems</p>	Peter & Jane
Presentation to City of Brantford	Co-chairs	Members discussed and agreed that this group should present to both City and County council on the work that this group has done and what is being worked on. Looking at the Fall for this.	October to present to City and County.	
COMMUNITY ENGAGEMENT/COLLABORATIVE DEVELOPMENT				
Upcoming Forums	JoAnne Anca Pamela Kathy	<p>a. Food Security Action Team Update – team is working on having markets around the City establish pop up markets in priority neighborhoods. A City grant has been put together to go through the City Coalition on allowing connections to local farmers. This will be volunteer run.</p> <p>b. Active Living Forum Results - response rate was low, this item was deferred.</p> <p>c. Prosperity Forum Planning – this forum will be on September 22nd and will be the 3rd of 5 forums. Pam asked for member's feedback at suggestions of who should be at this planning table.</p> <p>d. Community Engagement – attached to minutes.</p>		Tracy will attach community engagement minutes with the GRHC minutes
COLLECTIVE IMPACT/EVALUATION				
Ontario Trillium Proposal Development	Christina	Moving forward with the collective impact phase II. Looking for volunteers to assist with the writing of this grant over the summer months. Sherry Haines volunteered to help with the grant writing.		Sherry will help with the grant writing.

	Data Collaborative Portal	Christina	Dan has been working on the google docs. Tracy will populate this with member emails so all have access to shared documents.		Tracy will compile emails for members to access all GRHC documents.
	Agency Transportation Forum	Linda	There will be a transportation forum on October 13 th at TB Costain. All agencies that have a transportation to service component are invited to attend. Dave Levac has been secured to attend. The goal of this forum is to increase access to care.		
	Adjournment		Next Meeting: Tracy will send out a meeting request.	Meeting adjourned at 1:47pm	