

**The Collaborative Meeting Minutes**  
**Thursday November 2, 2017**  
**Brantford & District Labour Centre 2:00pm-4:00pm**

Item	Framework	Lead	Decisions	Who
	a. Land Acknowledgment	Kathy	Kathy did land acknowledgement.	
	a. Welcome & Introductions b. Agenda Additions GRHC Structure	Christina Christina	Christina welcomed everyone to the meeting.  <b>Additions</b> 5. Structure around Action Teams.	
	GRHC Website Update - Logo - final choice - Next steps on Content Development - Launch	Co-chairs/ Kathy	<b>Logo</b> The group reviewed the different logo options, everyone agreed on the one without apples. The group liked the idea of the stress ball for the website launch. The group agreed the logo looks great.  <b>Next Steps/Content Development</b> The plan is to have all material on the website and have volunteers be editors/readers for different pages on the website. Jane and Rishia offered to be readers.  The group requested to reduce the movement in the top bar of the website.  <b>Launch</b> <ul style="list-style-type: none"> <li>• The Communications group thought it would be great to have the website launch be the same day as the Education Forum on January 18, 2018.</li> <li>• The group discussed timelines for the website and that it may be better to have the launch at the breakfast in April. This will allow us to report back on all 5 forums and where we are at with all of the actions teams.</li> <li>• Leigh Savage suggested having the website have other languages available and have it built in the drop down that will automatically flip it.</li> </ul>	Action: Jane and Rishia will be website readers.  Action: Remove the bar at the top of the page.  Action: Pamela will follow up with Maria regarding website timelines.
	Communication Plan - Final steps for approval	Co-chairs/ Kathy	To be revised and submitted for final approval at the next Collaborative meeting.	

	<p>Community Engagement/Development          -Meeting held Wed., Nov 1<sup>st</sup>          -Recommendations</p>	<p>Kathy</p>	<p><b>Terms of Reference</b> – a work in progress:</p> <ul style="list-style-type: none"> <li>• The team came to an agreement of what community engagement is. They are looking at the range that was first published by the International Association for Public Participation. City of Brantford developed a report on Community Engagement that includes this CE Continuum as well.</li> <li>• The 4 principles from our GRHC Vision Tree have started to be implemented.</li> <li>• To support our priority limbs and our connector for all of the action teams. We need to sustain the momentum in the community.</li> </ul> <p><b>Priority Action Tables and Project Action Teams:</b></p> <ul style="list-style-type: none"> <li>• We have 1 Priority Action Table: the Food Systems Coalition. We have projects that are emerging from the Food Forum. The Pop-up Market is a good example of an Project Action Team</li> <li>• Our intention is to develop Priority Action Tables to reduce silos between GRHC ‘actions’ and existing community projects/committees and networks, but we don’t want extra tables.</li> <li>• We are here to create an overarching infrastructure to maintain ongoing engagement and sustainability over the long term. The task for the Collaborative is to determine what the infrastructure is and how to encourage volunteers to keep it going.</li> <li>• Transferring leadership to the community is the next step for our collaborative. However, it is not fair to encourage groups to start something and then leave them with no backbone support. We do need the community to take ownership and build capacity. So, we need to discuss that support and see how this will fit into our structure. Do we have a formula that we use to reduce silos and how do we measure this.</li> <li>• Michelle from Career Link said they always have job seekers are looking for volunteer opportunities. We could have contact us larger on the website and possibly have this connected to the Career Link Website.</li> </ul>	<p>Action: Add Leigh to the Community Engagement group.</p> <p>Action: Have Michelle from career link help with volunteer opportunities.</p>
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<p>GRHC Forum Update &amp; Upcoming Forums</p> <ul style="list-style-type: none"> <li>A. Food Security</li> <li>B. Active Living</li> <li>C. Prosperity</li> <li>D. Health Systems Forum</li> <li>E. Education <ul style="list-style-type: none"> <li>a. follow up meetings</li> <li>b. structure</li> </ul> </li> </ul>	<p>Pamela</p>	<p><b><u>Food Security</u></b>  Pamela updated the group that food has 4 action teams. Rishia and other volunteers had great success and that is fantastic. The group is meeting to work out the next steps and how they can figure out how to sustain it.</p> <p><b><u>Policy = Food Charter</u></b>  Surveys were sent out to identify what the communities needs are. So fa, we received 92 surveys back indicating what the community is expecting to see in a Food Charter.</p> <p><b><u>Food Access</u></b>  Was not specific enough as it is so broad. Access and Markets are cross-connected. They have talked about what it would look like to expand the good food box. The food bank is assessing that internally and how that will look for them.</p> <p><b><u>Food Education</u></b>  The food education groups have been put on hold. They are hoping to do a food fair, and incorporate a variety of vendors with different information, education, cooking, and recipes. The emphasis is focused on education. The next step is to see what the community wants.  Pamela is going to Stratford to get information about their model and what worked for them. This will hopefully help us determine how it could work in Brant. The audience would be geared to children, youth and families, but no real specific ages as we want to welcome anyone who wants to attend.</p> <p><b><u>Active Living</u></b>  Risky play and active crawl is working together and touching 2 different topics. Under evergreen they have nature play grounds at community parks and it is entirely child lead. There is a facilitator there but playing in the environment that they are in. Hoping to bring this to our community. They also do train the trainer which would help with cost.</p> <ul style="list-style-type: none"> <li>• It was suggested that maybe some of the soccer organizations would like to jump on board for Active Living.</li> <li>• Brant Waterways was at the table, maybe we see if they will jump on board and possibly use their parks for risky park crawl.</li> </ul> <p><b>Prosperity Action</b> Teams include income, housing and safe neighbourhoods. Meetings will be next week.</p> <p><b>Health Systems Forum</b> is scheduled for November 22<sup>nd</sup> and Kathy informed us that the topics have switched a bit.</p>	<p>Action: Add</p>
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	<p>CI Measures &amp; Developmental Evaluation</p> <ul style="list-style-type: none"> <li>- Next meeting is November 8 @ GRCHC</li> </ul>	Christina	<p>Christina mentioned that we have not been able to identify indicators and what impact we are making. We are hoping to work on this and where we want to go with it. Christina referred to the investment strategy Ontario Trillium Foundation.</p> <p>We do have literature linking to social capacity and there are specific links we can draw in on if people show up. If we have people show up to forums this is a sign of success and we need to encourage them to volunteer. We are in a good place, for example, with markets around town have shown the interest and people are asking for more. People suggested a community walk and focusing on it.</p> <p>Jane suggested that if something is not working or the interest isn't there to not continue.</p>	
	Announcements		<p><b>Cultural Humility Workshop</b> - Sherry updated the group on the Cultural Humility presentation by Veronica Neil. She commented that it was great and really raised awareness. BCHU is looking at having her back for the community partners.</p> <p>Aberdeen Foundation Call for proposals - Sherry met with Aberdeen. They are looking at applications that will let them go out with a big bang. Not sure how they interpret it.</p>	
	<p>Next meeting</p> <ul style="list-style-type: none"> <li>- January</li> </ul>	Co-chairs	January before the forum.	
	Closing	Lana	The meeting adjourned at 4:00pm	